

# Welcome to the Annual Business Survey page for 2009.

We at the Statistics Department are committed to improving the way we work and the services we offer. All National Accounts and Balance of Payments forms for the Annual Business Survey 2009 are now available for download in Adobe's Acrobat Portable Document Format (PDF). Simply click on the title of the form you wish to download; then print it for completion.

A short description of businesses covered by each title is provided, however if you are still unclear which title your business falls under please contact us.

**ALL** businesses must complete a **National Accounts (NA)** form. The **Balance of Payments (BOP)** forms are not distributed to all businesses and are geared towards businesses that have transactions with the 'rest of the world'. So, if you sell goods or offer services to units outside Anguilla or on the flip-side buy goods or services from outside Anguilla, you need to complete this form also. But only include the monies received and/ or spent when transacting with the 'rest of the world'.

If you wish to receive a form that can be used for electronic submission, please contact the Statistics Department to request the form.

We would like to remind all businesses that the forms should be returned no later than **February 26, 2010**. This survey has the approval of the Executive Council to be carried out under the Statistics Act, Revised Statutes of Anguilla, Chapter S60, which makes the completion of the form mandatory. Your data when returned will remain confidential and is protected under the Act. You can view the Act here: <http://gov.ai/statistics/policies.htm>

If you need any assistance or have any comments please feel free to contact us.

**Form # and Title of National Accounts Form****Balance of Payments  
Form #****011-B Agricultural Services**

- Agricultural activities on a fee or contract basis, e.g. Pest Control
- Operation of irrigation systems
- Landscape gardening for constructing, maintaining and redesigning landscape

**013 Fishing****02 Mining & Quarrying**

- Extraction from a quarry, but also dredging of alluvial deposits and rock crushing.

**03 Manufacturing**

Manufacture of :

- Food Products and beverages
- Bakery products
- Alcoholic Beverages, Wines, Beers, Soft Drinks and Mineral Waters
- Textiles
- Wearing Apparel
- Wood and products of wood
- Publishing, printing and reproduction of recorded media
- Soaps, detergents, cleaning preparations, perfumes and toilet preparations
- Jewellery and related articles

**041 Electricity**

- Operation of generation facilities that produce electric energy
- Operation of transmission systems that convey the electricity from the generation facilities

**BOP Form 6****042 Water**

- Collection and distribution of water
- Purification of water for water supply purposes
- Desalting of sea water

**05 Construction**

- General construction and special trade construction for buildings and civil engineering, building installation and building completion. It includes new work, repair, additions and alterations, the erection of prefabricated buildings.
- Renting of construction equipment with an operator such as:
  - \*renting of cranes, with operator
  - \*renting of bulldozers, mortar spreaders, concrete surfacing machinery etc. with operator

**061 Distribution of Fuel and Fuel Products****BOP Form 5**

- Wholesale and retail of fuel and fuel products such as :
  - \* motor spirit
  - \* gasoline
  - \* petrol
  - \* liquefied petroleum gas
  - \* Lubricating products and cooling products

**062-A Wholesale, Commission, Retail Trade**

- resale (sale without transformation) of new and used goods to retailers
- the resale (sale without transformation) of new and used goods mainly to the general public for personal or household consumption or utilization, by shops, department stores, stalls, mail-order houses, hawkers and peddlers, consumer cooperatives etc.

**062-B Repair of Personal Household Goods**

- repair of personal and household goods when not carried out in combination with manufacture, wholesale or retail sale of these goods

**Form # and Title of National Accounts Form****Balance of Payments****Form #****071 Accommodation**

- provision of short-stay lodging in:
  - \* hotels and inns
  - \* hotels with conference facilities
  - \* resorts
  - \* villas
  - \* other short-stay lodging facilities such as guest houses

**072 Restaurants**

- sale of meals for consumption generally on the premises, as well as sale of drinks accompanying the meals, possibly accompanied by some form of entertainment, by:
  - \* restaurants
  - \* fast-food outlets such as burger bars
  - \* takeaway restaurants
  - \* ice cream parlours
- sale of drinks for consumption on the premises, possibly accompanied by some form of entertainment, by:
  - \* pubs, bars, nightclubs etc.
- Catering

**081-A Road Transport**

- This class includes:  
all freight transport operations by road:
  - \* logging haulage
  - \* stock haulage
  - \* refrigerated haulage
  - \* heavy haulage
  - \* bulk haulage, including haulage in tanker trucks including milk collection at farms
  - \* haulage of automobiles
  - \* transport of waste and waste materials, without collection or disposal

**081-B Taxi Services and Tour Operators**

- This class includes:
  - \* passenger services for charter and excursion

**082 Sea Transport**

- This class includes:
  - transport of passengers or freight over seas and coastal waters, whether scheduled or not:
    - \* operation of excursion, cruise or sightseeing boats
    - \* operation of ferries, water taxis etc.
    - \* transport by towing or pushing of barges, oil rigs etc.
  - rental of ships and boats with crew for sea and coastal water transport
- This class also includes:
  - \* transport of passengers or freight via great lakes, requiring similar types of vessels
  - \* rental of pleasure boats with crew for sea and coastal water transport

**083 Air Transport**

- transport of passengers or freight by air or via space

**084 Auxiliary Transport Activities & Storage**

- Freight Forwarders and cargo agents
- arranging or organizing of transport operations by road, sea or air
- organization of group and individual consignments (including pickup and delivery of goods and grouping of consignments)
- issue and procurement of transport documents and waybills
- bill auditing and freight rate information
- brokerage for ship and aircraft space
- goods-handling operations, e.g. temporary crating for the sole purpose of protecting the goods during transit, uncrating, sampling, weighing of goods

**085-A Telecommunications****BOP Form 1****BOP Form 9****BOP Form 3A  
BOP Form 4****BOP Form 14A**

**Form # and Title of National Accounts Form****Balance of Payments  
Form #**

	<ul style="list-style-type: none"><li>- Transmission of sound, images, data or other information via cables, broadcasting, relay or satellite:</li><li>- maintenance of the network</li><li>- Internet access provision</li><li>- public pay-telephone services</li></ul>	
<b>085-B</b>	<b>Postal and Courier Services</b>	<b>BOP Form 3B</b>
	<ul style="list-style-type: none"><li>- Pickup, transport and delivery of letters and mail-type parcels and packages by firms other than national post.</li></ul>	
<b>091</b>	<b>Banks and Auxiliary Financial Intermediation</b>	<b>BOP Form 12</b>
	<ul style="list-style-type: none"><li>- Banks</li><li>- Central Bank</li><li>- Financial holding Companies</li><li>- Securities dealers</li></ul>	
<b>092</b>	<b>Insurance</b>	<b>BOP Form 2A BOP Form 2B</b>
	<ul style="list-style-type: none"><li>- setting up and managing insurance funds for all kinds of insurance types (life and non-life)</li><li>- provision of retirement incomes.</li></ul>	
<b>10-A</b>	<b>Real Estate</b>	<b>BOP Form 1</b>
	<ul style="list-style-type: none"><li>- buying, selling, renting and operating of self-owned or leased real estate:<ul style="list-style-type: none"><li>* apartment buildings and dwellings</li><li>* non-residential buildings, including halls</li><li>* short- stay residences</li><li>* land</li></ul></li></ul>	
<b>10-B</b>	<b>Renting of Transport, Machinery &amp; Equipment</b>	
	<ul style="list-style-type: none"><li>- renting and operational leasing of land-transport equipment without drivers:<ul style="list-style-type: none"><li>* automobiles</li><li>* trucks, haulage tractors, trailers and semi-trailers</li><li>* motorcycles, caravans and campers etc.</li></ul></li><li>- renting and operational leasing of machinery and equipment</li></ul>	
<b>10-E</b>	<b>Business Services</b>	
	<ul style="list-style-type: none"><li>- Legal, accounting, bookkeeping and auditing activities; tax consultancy; market research and public opinion polling; business and management consultancy</li><li>- Architectural, engineering and other technical activities</li><li>- Advertising</li><li>- Investigation and security activities</li><li>- Stenographic and mailing activities such as typing, other secretarial activities such as transcribing from tapes or discs, copying, blueprinting, multigraphing and similar activities, envelope addressing, stuffing, sealing and mailing, mailing list compilation etc., including for advertising material</li><li>- Translation and interpretation</li><li>- Business brokerage activities, i.e. arranging for the purchase and sale of small and medium-sized businesses, including professional practices</li><li>- Appraisal activities other than for real estate and insurance</li><li>- Fashion design related to textiles, wearing apparel, shoes, jewellery, furniture and other interior decoration and other fashion goods as well as other personal or household goods</li><li>- Design, set-up, operation and maintenance of computer systems and networks, as well as custom software development and software publishing.</li><li>- Data-processing activities of various kinds and the storage and online distribution of electronic content,</li><li>- Maintenance and repair of other office, accounting and computing machinery.</li></ul>	
<b>105-B</b>	<b>Company Managers</b>	

**Public Administration & Defence; Compulsory Social Security****BOP Form 6  
BOP Form 7**

**Form # and Title of National Accounts Form**

**Balance of Payments**  
**Form #**

**12 Education**

- Pre-primary education
- Primary education
- Secondary education
- Higher education
- Adult education
- Driving schools
- Art schools
- Cooking schools etc.

**13 Health & Social Work**

- Hospital activities
- Medical and dental practice activities
- Veterinary activities
- Social work activities

**14 Other Community, Social & Personal Services**

- Hairdressing and other beauty treatment
- Recreational, cultural and sporting activities
- Activities of membership organizations
- Washing and (dry-)cleaning of textile and fur products
- Sewage and refuse disposal, sanitation and similar activities
- Funeral and related activities

**15 Charitable and Non- Profit Organisations**

**BOP Form 17**