



FORM 4

BALANCE OF PAYMENTS SURVEY 2010  
SHIPPING AGENT

This survey is being conducted under the Statistics Act which makes provision of the information requested a legal requirement. **A copy of the Statistics Act can be viewed at: <http://gov.ai/statistics/policies.htm>.** This survey covers the Anguilla activity of businesses, including foreign owned businesses. The business unit for the survey is the company, partnership, sole proprietorship, etc. to which the form has been addressed unless specified otherwise on the front page of the form.

Please return in the enclosed self-addressed envelope or alternatively to: **STATISTICS DEPARTMENT  
P.O. BOX 60  
THE VALLEY  
ANGUILLA**

Please complete this form and return it no later than: **February 25, 2011**

For more information: **Tel:** (264) 497 - 5731 / 497 - 2451 ext. 2874  
**Fax:** (264) 497 - 3986  
**Email:** [statistics@gov.ai](mailto:statistics@gov.ai)

**PLEASE READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING**

Please complete questionnaire in full. If there is no data to be provided, then mark with a 0 (zero). The first page of the questionnaire will be removed once the information has been verified so no identification will remain with your data in the database. The information will be held in **Strict Confidence** and used only for statistical purposes.

**Identification of Officer responsible for completing the questionnaire**

**Name:**..... **Telephone:**.....  
**Position:**..... **Email address:**.....  
**Signature:**..... **Date:**.....

**SECTION 1 – DESCRIPTION OF ESTABLISHMENT AND ACTIVITIES**

1.1 Name of Establishment.....

1.2 Physical Address.....

1.3 Postal Address (if different from above).....

1.4 Phone Number: (264) - ..... Fax Number: (264) - .....

1.5 Business Website .....

**FOR OFFICIAL USE ONLY**  
**(Do not complete this box, complete all other sections)**

Date Received: .....

AXABRN: .....

Checked by: .....

AXACEA: .....

Financial information can be provided in either the Eastern Caribbean Dollar (EC\$) or the United States Dollar (US\$). Please tick [v] the currency that is used for reporting in the appropriate box. For currency conversions, the following exchange rate can be used: US\$1.00 = EC\$2.6882.

**SECTION 2**

INFORMATION IS FOR THE FINANCIAL YEAR 2010		US \$	EC \$
<b>PAYMENTS MADE LOCALLY ON THE BEHALF OF OVERSEAS SHIPPING COMPANIES</b>		\$	
2.1	Stores and Bunkers		
2.2	Advances/allowances paid to crews while in Anguilla		
2.3	Repairs and maintenance costs incurred on behalf of overseas shippers		
2.4	Payments made to the Port Authority		
2.5	Stevedoring and long shoring		
2.6	Telex and telecommunications for ships		
2.7	Marine Insurance Claims		
2.8	Other payments (Please Specify)		
<b>TOTAL PAYMENTS (sum 2.1 to 2.8)</b>			

**SECTION 3**

INFORMATION IS FOR THE FINANCIAL YEAR 2010		US \$	EC \$
<b>RECEIPTS FROM OVERSEAS IN RESPECT OF INTERNATIONAL TRANSPORT OF MERCHANDISE</b>		\$	
3.1	Commissions received in respect of imports		
3.2	Commissions received in respect of exports		
3.3	Receipts related to stevedoring and long shoring		
3.4	Agency fees from overseas shipping companies		
3.5	Receipts for packaging and delivery services		
3.6	Other receipts from overseas (Please specify)		
<b>TOTAL OVERSEAS REVENUES EARNED (sum 3.1 to 3.6)</b>			

**SECTION 4**

INFORMATION IS FOR THE FINANCIAL YEAR 2010		US \$		EC \$	
<b>RECEIPTS FROM DOMESTIC SOURCES ON BEHALF OF SHIPPING COMPANIES</b>		\$			
4.1	Receipts from residents for freight on exports				
4.2	Receipts from residents for freight on imports				
4.3	Other receipts from residents on behalf of Shipping Companies				

**SECTION 5**

INFORMATION IS FOR THE FINANCIAL YEAR 2010		US \$		EC \$	
<b>COMMISSION AGENTS</b>		\$			
5.1	Imports of goods for resale				
5.2	Value of commissions received on imports				
5.3	Other receipts from residents on behalf of Shipping Companies				
5.4	If the actual value of commissions are not known please state the approximate proportion of the cost of goods charged as commissions				
5.5	Agency fees received from overseas				
5.6	Brokerage fees received from overseas				
<b>TOTAL COMMISSION (sum 5.1 to 5.6)</b>					

**COMMENTS AND SUGGESTIONS**

Thank you for completing this questionnaire. Your comments and questions are welcomed. Please write them below.

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*Your assistance and patience are appreciated.*

*Thank You.*

YOU MAY FIND IT USEFUL TO MAKE A COPY OF THIS FORM FOR FUTURE REFERENCE OR TO ANSWER ANY QUERIES THAT MAY ARISE.

## **INSTRUCTIONS FOR FILLING IN FORM 4**

### **SHIPPING AGENTS**

#### Definition of residents and non-residents

- (a) *Residents* include all enterprises operating in this economy, regardless of whether they are owned by nationals or foreigners. Persons who normally (for one year or more) live and work in this country are also residents, regardless of their citizenship.
- (b) A *non-resident* is any individual, enterprise, or other organisation ordinarily living or operating in a country other than this country. Transportation companies operating from another country are examples of non-residents. Persons who live and work in the country for less than one year are considered non-residents.

#### PAYMENTS MADE LOCALLY ON BEHALF OF OVERSEAS SHIPPING COMPANIES

Report all payments made to the Port Authority even though a portion of such payments may not necessarily involve a "foreign exchange" element. The Central Bank will attempt to make the necessary adjustments.

##### **Item 2.8:**

Please specify "Other Payments" if large, particularly claims for marine insurance.

#### RECEIPTS FROM OVERSEAS IN RESPECT OF INTERNATIONAL TRANSPORT OF MERCHANDISE

**Item 3.4:** Include brokerage fees if any.

**Item 3.6:** Only funds received from external sources are to be included.