

# GOVERNMENT OF ANGUILLA

## Internal Application for another position in the Anguilla Public Service



This form is to be filled in by the applicant in blue or black ink, in his/her own handwriting and returned to:  
 Department of Public Administration, James Ronald Webster Building,  
 Social Security Complex, The Valley, Anguilla

**1. Position applied for:**

**2. PERSONAL INFORMATION** (Please ensure ALL sections are fully completed in CAPITAL letters)

Surname/Family Name:	First Name	Middle/Other Name(s)
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Date of Birth	Employee ID Number:	Current Employer/Department:
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Current Position:	Current Grade:	Current Step:
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Address:	Telephone No:
	E-Mail:

If you have become naturalised or a believer of Anguilla since your entry into the service please state number \_\_\_\_\_  
 Date \_\_\_\_\_ and name in which certificate was granted (if different from above) \_\_\_\_\_

Passport Number:	Date and place of issue:
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**Marital Status**

Single    
  Married    
  Widowed    
  Divorced    
  Separated

Name of Spouse: \_\_\_\_\_

Place and country of birth:	Nationality:
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If naturalised or a believer of Anguilla please state number \_\_\_\_\_ Date \_\_\_\_\_  
 And name in which certificate was granted (if different from above) \_\_\_\_\_

**Next of Kin** (Please state Name, Address, Telephone number & relationship if different to Spouse)

\_\_\_\_\_

Number of Children (Age 18 or under): Name	Gender	Date of Birth






**7. PRIVATE INVESTMENT INFORMATION**

Private investments or Shareholdings, direct

- (a) Do you undertake any private work for remuneration? Yes  No
- (b) Do you undertake any work for public boards or committees? Yes  No
- (c) Do you undertake any private agency work? Yes  No
- (d) Do you possess any investment or shareholding in any company carrying on business in Anguilla or any other direct or indirect interest in such company? Yes  No
- (e) Do you possess any direct or indirect interest in any local business or undertaking? Yes  No
- (f) Do you engage directly or indirectly in any trade or in any commercial undertaking? Yes  No
- (g) Does your spouse engage directly or indirectly in any employment on Anguilla or hold any interest in a trade, business, company or commercial enterprise on Anguilla which conflicts or may conflict with the efficient and proper performance of your duties? Yes  No

If you have answered yes to any of the questions, please give particulars and details below

*In the event that your application is successful you will be required to divest yourself of such investments or interests if they appear to constitute conflicts of interest*

**8. PERSONAL TESTIMONY (Please state why do you feel you are the right person for this position)**


Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

You should submit the following supporting documents if relevant to your application form (Please tick ✓ items included) :

- (i) Naturalisation or Belonger certificate
- (ii) Original qualification certificates or properly notarized copies

Please state why any of the above documents relevant for your application have not been included:

**9. DEPARTMENT TESTIMONIAL** (Please state whether you support this application and reason why or why not)

Multiple horizontal lines for writing the department testimonial.

Supported  Not Supported

\_\_\_\_\_  
Signature of Head of Department/Supervisor

\_\_\_\_\_  
Date

**N.B. If additional space is needed to complete any part of this form please attach a separate sheet.**

FOR OFFICIAL USE ONLY

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

Notes:



Successful

Short listed

Reconsider another time

Unsuccessful

Entered in System By: \_\_\_\_\_

Date: \_\_\_\_\_

Verified By: \_\_\_\_\_

Date: \_\_\_\_\_