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MINUTES OF THE 105TH MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 6TH JULY 2017

- PRESENT: His Excellency the Acting Governor, Mr Perin Bradley
- The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Tourism and Information Technology
- The Honourable Acting Deputy Governor, Mrs Kathleen Rogers
- The Honourable Evans Rogers, Minister of Health and Social Development, Lands
and Physical Planning
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs and Education
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture, Fisheries and Environment
- The Honourable Acting Attorney General, Mr Ivor Greene
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary
Mrs Chanelle Petty-Barrett, PS, MHA
Mr Andre Samuel, Director of Environment
Mr Dallen Connor, Co-ordinator, Pollution Prevention & Control
Mr Vonlee Harris, Deputy Accountant General
Mr Nigel Connor, Deputy Chief Engineer
Mrs Jennifer Gaskin, CEO, WCA (Acting)
Mr Malcolm Webster, Director of Facilities/Member, WCA Board
Dr Bonnie Richardson-Lake, PS, ELSYC
Mrs Hyacinth Bradley, Community Services Planner
Mr Bren Romney, Director, Youth & Culture
Ms Cleonette Lake, Tax Payer Services Officer, IRD
- ABSENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Attorney General, Mr John McKendrick QC

EX MIN 17/293

CONFIRMATION OF THE MINUTES

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 104th Meeting held on Thursday 29th June 2017.

MATTERS ARISING FROM THE MINUTES

EX MIN 17/294

None

EX MIN 17/295

EX MEM 17/183 APPOINTMENT/RE-APPOINTMENT OF MEMBERS TO THE BOARD OF THE ANGUILLA TOURIST BOARD

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that the tenure for some of the members of the Board of the Anguilla Tourist Board had expired on 28 May 2017; and
- (ii) additionally noted the intention of the Hon Minister of Tourism to appoint the following persons to the Anguilla Tourist Board in accordance with section 5 of the Anguilla Tourist Board Act:-

Member	Start Date End Date	Relevant Section of the Anguilla Tourist Board Act
Mrs. Donna Banks Chairperson	28 th May 2017 28 th May 2019	5(1)(a) one member appointed by the Minister, after consultation with the chairman of the Anguilla Hotel and Tourism Association and the president of the Chamber of Commerce, from among persons who have special qualifications in, and who have had experience of, matters relating to hotel management, air travel, shipping and transport, public relations, the tourist industry, accountancy or banking; 5(2) The member appointed under paragraph 5(1)(a) shall be the Chairman of the Board.
Mr. Lockhart Hughes Member	10 th July 2017 10 th July 2019	5(1) (b) two members appointed by the Minister, after consultation with the Anguilla Hotel and Tourism Association;
Mr. Kenroy Herbert Member	10 th July 2017 10 th July 2019	5(1) (b) two members appointed by the Minister, after consultation with the Anguilla Hotel and Tourism Association;

Member	Start Date End Date	Relevant Section of the Anguilla Tourist Board Act
Ms. Marisa Gumbs ¹ Member	22 nd Sep 2016 22 nd Sep 2018	5(1) (c) one member appointed by the Minister after consultation with the Chamber of Commerce;
Mr. Warren Buddle Member	10 th July 2017 10 th July 2019	5(1) (d) one member appointed by the Minister from among persons engaged in transport services;
Mr. Chesney Hughes Member	28 th May 2017 28 th May 2019	5(1) (e) one member appointed by the Minister from among persons, other than owners or managers employed in the tourist industry, after consultation with the president or other chief executive officer of the representative body or organization representing such persons, and, where no such body or organization exists, then such persons as the Minister believes best represent the interests of persons employed in the tourist industry; and
Ms. Myrna Sasso Member	28 th May 2017 28 th May 2019	5(1) (f) one other member appointed by the Minister.

Action: PS, EDICTLP; HON MIN, TOURISM; PS, FIN; PARL SEC; CO-ORD, TSDP; TP

EX MIN 17/296

EX MEM 17/184 FIRST ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING BETWEEN GOVERNMENT OF ANGUILLA (THE “GOVERNMENT”) AND GGI OF ANGUILLA LTD. (THE “DEVELOPER”)

Hon Parliamentary Secretary remained in attendance.

Council agreed that the paper should be deferred.

Action: PS, EDICTLP; COM OFF; HON AG; DLS; PS, MHA; DIR, ENV

EX MIN 17/297

EX MEM 17/185 APPROVAL OF REVISED MONTHLY STIPEND FOR THE BOARD OF THE PUBLIC UTILITIES COMMISSION

Hon Parliamentary Secretary remained in attendance.

Council approved the new revised monthly stipend rates for the Board of Commissioners for the Public Utilities Commission, effective July 2017 as follows:-

EC\$1,200.00 for the Chairperson
EC\$950 for the Deputy Chairperson
EC\$850.00 for all other members

Action: PS, MICUHAFIT; EX DIR, PUC

EX MIN 17/298

EX MEM 17/186 APPOINTMENT/RE-APPOINTMENT OF A COMMISSIONER TO THE BOARD OF THE PUBLIC UTILITIES COMMISSION

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) approved the appointment/re-appointment of Mr Christonie Fleming to the Board of the Public Utilities Commission for a term of two years. Mr Fleming's appointment has met the criteria outlined in section 3(2) and/or 3(2),(c),(d) of the Public Utilities Commission (Amendment) Act 2014; and
- (ii) agreed that the PUC should inform the Ministry three months prior to the expiration of a Commissioner's term of office.

Action: PS, MICUHAFIT; EX DIR, PUC

EX MIN 17/299

EX MEM 17/187 WATER CORPORATION OF ANGUILLA – 2017 BUSINESS PLAN

Hon Parliamentary Secretary remained in attendance. The following persons joined the Meeting:-

Mrs Jennifer Gaskin, CEO, WCA (Acting)

Mr Malcolm Webster, Director of Facilities/ Member, WCA Board

Council:-

- (i) directed all Permanent Secretaries to instruct all Heads of Department where appropriate to pay outstanding fees owed to the WCA;
- (ii) agreed that the WCA should undergo an efficiency review of its operation with a view to improving efficiencies and to report back to Executive Council in due course;
- (iii) agreed that the WCA should also continue the implementation of the 1.5% nominal interest rate on outstanding bills both domestic and commercial, effective August 2017;
- (iv) agreed that the WCA should continue to fully implement the all fees, charges and tariffs as approved by the Government of Anguilla to date;
- (v) agreed that the GoA, through the Ministry of Finance, should secure the services of BDO with a view to assess the present state of readiness of the WCA to sell shares in June 2018;
- (vi) agreed that the Board of the Water Corporation of Anguilla should seek technical assistance through the appropriate regional body to address some of the challenges (CDB, CWWA or GWP);

- (vii) approved the 2017 Business Plan for the Water Corporation of Anguilla with proposed amendments; and
- (viii) agreed that the Minister of Infrastructure should proceed with the formal approval of the 2017 Business Plan for the Water Corporation of Anguilla along with amendments and additions.

Action: PS, MICUHAFIT; CEO, WCA (Acting); PS, FIN; PS, EDICTLP; PAS, FIN; BD; ACC GEN; MINS OF GOV'T

EX MIN 17/300

EX MEM 17/188 APPOINTMENT OF THE MEMBERS OF THE BOARD OF THE ANGUILLA AIR AND SEA PORTS AUTHORITY

Hon Parliamentary Secretary remained in attendance.

Council agreed that the following four existing persons should be re-appointed to the Board of the Anguilla Air and Sea Ports Authority for a period of two years respectively, in accordance with the Anguilla Air and Sea Ports Authority Act:-

<i>Franklin Connor, OBE</i>	<i>Deputy Chairperson</i>	<i>16 July 2017</i>	<i>2 Years</i>	<i>15 July 2019</i>
<i>Simone Connor</i>	<i>Member</i>	<i>16 July 2017</i>	<i>2 Years</i>	<i>15 July 2019</i>
<i>Cara Connor</i>	<i>Member</i>	<i>16 July 2017</i>	<i>2 Years</i>	<i>15 July 2019</i>
<i>Joseph (Joey) Gumbs</i>	<i>Member</i>	<i>16 July 2017</i>	<i>2 Years</i>	<i>15 July 2019</i>

Council further agreed that the Board of the AASPA must inform the MICUHAFIT three (3) months in advance of the expiry of any and all AASPA Board members.

Action: PS, MICUHAFIT; AIR MAN; CEO, AASPA; CHAIR/AASPA; MINS OF GOV'T

EX MIN 17/301

EX MEM 17/189 UPDATE ON ENERGY EFFICIENCY INITIATIVE

Hon Parliamentary Secretary remained in attendance. The following persons joined the Meeting:-

Mrs Chanelle Petty-Barrett, PS, MHA
 Mr Andre Samuel, Director of Environment
 Mr Dallen Connor, Co-ordinator, Pollution Prevention & Control
 Mr Vonlee Harris, Deputy Accountant General
 Mr Nigel Connor, Deputy Chief Engineer

Council noted a comprehensive power point presentation by Mr Andre Samuel, Director of Environment.

Council agreed the following, as the next steps to be taken by the Energy Team:-

- (i) hold a meeting with ANGLEC to discuss administrative issues impacting Government's electricity bills;

- (ii) conduct of the CDB funded Energy Audit of Government buildings, Government rented accommodation and public street lighting;
- (iii) implementation of the OECS Zero Investment programme and the development of Standard Operating Procedures (SOP) for all public officers in relation to energy efficiency;
- (iv) development of a restructured street lighting policy and a policy for future infrastructural design and development which incorporates energy efficiency requirements;
- (v) training and support for Facilities Managers in incorporating energy efficiency considerations in maintenance programmes; and
- (vi) the further evaluation of the acquisition of the NBA building as an option for Government accommodation which can reduce energy costs.

Council thanked the team for an excellent presentation and for their hard work. PS, MHA commended the team and asked that the Ministry's appreciation for all their efforts thus far be placed on record.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, MHA; DIR, ENV; PS, MICUHAFIT; PS, FIN; PS, EDICTLP; PAS, FIN; BD; ACC GEN; MINS OF GOV'T

EX MIN 17/302

EX MEM 17/190 TRANSFER TO THE ANGUILLA COMMUNITY COLLEGE

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that Miss Tamara Pradel was appointed to the post of Curriculum Officer, ICT in the Department of Education on 22 September 2014;
- (ii) additionally noted that, in a letter dated 17 May 2017, Miss Pradel was informed that her application for the post of Director of Technology at the Anguilla Community College was successful; and
- (iii) agreed that Miss Tamara Pradel should be transferred to the Anguilla Community College under section 26 of the Anguilla Community College Act, 2008 subsection (1), effective 15 August 2017.

Action: PS, PA; PS, ELSYC; CEO; PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 17/303

EX MEM 17/191 TRANSFER TO THE ANGUILLA TOURIST BOARD

Hon Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that Miss Shellya Rogers was appointed as an Uncertificated Teacher in the Education Department on 25 August 2008;
- (ii) noted that Miss Rogers was promoted, on transfer, to the post of Programme Officer, Culture in the Department of Youth and Culture on 3 June 2013, and subsequently was promoted to the post of Senior Programme Officer in the same Department on 1 July 2015;
- (iii) further noted that, in a letter dated 22 May 2017, Miss Rogers was informed that her application for the post of Manager, Corporate Affairs at the Anguilla Tourist Board was successful; and
- (iv) agreed that Miss Shellya Rogers should be transferred to the Anguilla Tourist Board under section 66 of the Pensions Act, effective 1 July 2017.

Action: PS, PA; PS, ELSYC; DIR, Y & C; PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 17/304

EX MEM 17/192 PAYMENT OF DEFERRED SALARY – MS A

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. A, who is employed in the Anguilla Fire & Rescue Services Department, should be paid her deferred salary in the sum of EC\$10,861.75 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CFO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/305

EX MEM 17/193 PAYMENT OF DEFERRED SALARY – MS B

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. B, who is employed in the Probation Department should be paid her deferred salary in the sum of EC\$14,368.10 to assist her with costs associated with her father's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CPO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/306

EX MEM 17/194 PAYMENT OF DEFERRED SALARY – MRS C

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Mrs C, who is employed in the Education Department should be paid her deferred salary in the sum of EC\$27,287.92 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CEO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/307

EX MEM 17/195 PAYMENT OF DEFERRED SALARY – MS D

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. D, who is employed in the Education Department should be paid her deferred salary in the sum of EC\$61,491.22 to assist her with costs associated with her sister's outstanding medical bill.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: CEO; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/308

EX MEM 17/196 PAYMENT OF DEFERRED SALARY – MS E

[note on publication: names redacted to protect personal health information]

Hon Parliamentary Secretary remained in attendance.

Council agreed that Ms. E, who is employed in the Attorney General's Chambers should be paid her deferred salary in the sum of EC\$9,796.16 to assist her with costs associated with her daughter's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: HON AG; PS, PA; PS, FIN; PS, EDICTLP; ACC GEN

EX MIN 17/309

EX MEM 17/197 SCHOLARSHIPS FOR EDUCATION

Hon Parliamentary Secretary remained in attendance.

Further to EX MIN 17/199 of 11 May 2017, Council agreed that two (2) amendments should be made to the priority training needs list for Education as follows:-

- (i) the scholarship previously approved for a Bachelors in Counselling should be changed to a Masters of Arts in School Counselling (this amendment is being advanced due to the recent resignation of one of the secondary school counsellors); and

- (ii) the scholarship for a Bachelors in Physical Education should be changed to a Bachelors in Music Education (this proposed change was prompted by the recent sudden death of one of the music teachers).

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, ELSYC; CEO; OTHER PERM SECS; BD; ACC GEN

EX MIN 17/310

EX MEM 17/198 REVISED BUDGET FOR THE 2017 ANGUILLA SUMMER FESTIVAL (ASF)

Hon Parliamentary Secretary remained in attendance. The following persons joined the Meeting:-

Dr Bonnie Richardson-Lake, PS, ELSYC
Mrs Hyacinth Bradley, Community Services Planner
Mr Bren Romney, Director, Youth & Culture
Ms Cleonette Lake, Tax Payer Services Officer, IRD

Further to EX MIN 17/279 of 29th June 2017, Council:-

- (i) noted the presentation from the Anguilla Summer Festival Committee (ASFC) as to how the GoA's contribution of EC\$880,000.00 to the ASFC would be spent on this year's festivities, and the details pertaining to gate receipts and sponsorships over the last 2 – 3 years;
- (ii) further noted that, based on the ASFC's 2017 budget estimates, a proposed surplus of EC\$202,641.14 was projected;
- (iii) agreed that the proposed cuts as outlined in EX MEM 17/198 should be rejected; and
- (iv) agreed that the ASFC should work with the Ministry of Finance to reallocate the sum of EC\$922,000.00 to pay off debts from 2015 and 2016.

Action: PS, ELSYC; DIR, Y & C; PS, FIN; PS, EDICTLP; BD; ACC GEN; MINS
OF GOV'T

EX MIN 17/311

EX MEM 17/199 AUTHORISATION TO PAY OUTSTANDING DEBT FOR 2015 WEST FEST EVENT

Hon Parliamentary Secretary remained in attendance. PS, ELSYC, Community Services Planner, Director, Youth & Culture and Tax Payer Services Officer, IRD remained for discussion.

Council:-

- (i) noted that the sum of US\$11,939.00 was outstanding for the 2015 West Fest event;

- (ii) further noted that the West Fest event was now placed on the official summer festival calendar, and that the Anguilla Summer Festival Committee (ASFC) would again this year, be supporting the West Fest Committee in hosting the Beach Party and Boat Race; and
- (iii) agreed that authorisation be given to the ASF Accounting Officer to pay the outstanding sum of US\$11,939.00 for the 2015 West Fest event from funding allocation identified to support the 2017 ASF.

Action: PS, ELSYC; DIR, Y & C; PS, FIN; PS, EDICTLP; BD; ACC GEN; PARL SEC; MINS OF GOV'T

EX MIN 17/312

EX MEM 17/200 FINANCIAL SUPPORT FOR MICHELLE QUEELEY TO PARTICIPATE IN THE ACU SUMMER SCHOOL 2017 PROGRAMME

Hon Parliamentary Secretary remained in attendance.

Council agreed that:-

- (i) financial support should be provided to Ms. Michelle Queeley, a doctoral student at the UWI Open Campus, to assist with her participation in the Association of Commonwealth Universities Summer Programme 2017 from 4 – 13 August 2017 (10 days); and
- (ii) the Government of Anguilla’s per diem rates for overseas travel to UK/London should be awarded to Ms. Michelle Queeley to allow her to attend the Summer School Programme at Bath Spa University in the UK. The Department of Public Administration should co-ordinate the allocation of the financial support possibly through the training budget.

Council was proud that Ms. Queeley’s selection was a national and regional honour.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, ELSYC; CEO; PS, FIN; PS, EDICTLP; BD; ACC GEN

ORAL MENTION

EX MIN 17/313

OVERSEAS TRAVEL

Council was informed of the following dates of travel:-

- 1) Hon Chief Minister - Sunday 9th July - Monday 17th July 2017, UK, Brexit talks and financial issues with FCO

Action: EXCO MEMBERS
