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MINUTES OF THE 17TH MEETING OF THE ELEVENTH ANGUILLA
EXECUTIVE COUNCIL HELD ON THURSDAY 10TH SEPTEMBER 2015

- PRESENT: His Excellency the Acting Governor, Mr Stanley Reid
- The Honourable Victor Banks, Chief Minister and Minister of Finance,
Economic Development, Commerce, Tourism, Lands & Physical Planning
- The Honourable Acting Deputy Governor, Mrs Chanelle Petty-Barrett
- The Honourable Evans Rogers, Minister of Health and Social Development
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs, Immigration,
Labour, Environment, Human Rights, Gender Affairs, Constitutional Affairs and
Information and Broadcasting
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,
Utilities, Housing, Agriculture and Fisheries and Information Technology
- The Honourable Attorney General, Mr Rupert Jones
- Mrs Jewelle Fleming, Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary
Mrs Aunika Webster-Lake, Labour Commissioner
- ABSENT: Her Excellency the Governor, Ms Christina Scott

EX MIN 15/501 **CONFIRMATION OF THE MINUTES**

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 16th Meeting held on Tuesday 1st September 2015 and the Minutes of a Special Meeting held on Monday 7th September 2015.

MATTERS ARISING FROM THE MINUTES

EX MIN 15/502 None

EX MIN 15/503

EX MEM 15/287 RELOCATION OF THE NATIONAL COUNCIL OF WOMEN'S ARTS AND CRAFTS CENTRE

Parliamentary Secretary remained in attendance.

The Hon Minister of Social Development declared an interest due to familial ties and absented himself from the Meeting.

Council:-

- (i) agreed to the continued allocation of US\$2,000.00 (EC\$5,367.40) per month to the National Council of Women; and
- (ii) noted the relocation of the Arts and Crafts Centre to premises owned by Mr Oden Smith.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 15/504

EX MEM 15/288 WEBSTER'S MANAGEMENT GROUP (WMG) – GREEN WASTE AT CORITO

Parliamentary Secretary remained in attendance.

Council agreed that the paper should be deferred to enable Ministers to study the paper thoroughly.

Action: PS, HSD; MINS OF GOV'T; HON AG

EX MIN 15/506

EX MEM 15/290 FILLING OF TEMPORARY VACANT POSITION – HUMAN RESOURCE MANAGEMENT OFFICER

Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that the post of Human Resource Management Officer had become vacant because the Officer had been awarded a scholarship to pursue studies overseas for one year beginning in September 2015;
- (ii) noted that the views of the Permanent Secretaries had been sought in relation to the temporary filling of the post and a favourable response had been given;
- (iii) noted that provision would have to be made in the 2016 Budget for the necessary funds; and
- (iv) agreed that the temporary vacant position of Human Resource Management Officer should be filled in accordance with established procedures.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; BD; ACC GEN

EX MIN 15/507

EX MEM 15/291 PAYMENT OF DEFERRED SALARY – MS X

[note on publication: name redacted to protect personal health information]

Parliamentary Secretary remained in attendance.

Council agreed that Mrs X who is employed in the Immigration Department should be paid her deferred salary of EC\$12,039.81 to assist her with her mother's medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; CIO

EX MIN 15/508

EX MEM 15/292 ANGUILLA COMMUNITY COLLEGE BOARD OF GOVERNORS

Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that the term of office for the current Board of Governors for the Anguilla Community College had expired on 31st August 2015;
- (ii) agreed that the following persons should constitute the Board of Governors for the Anguilla Community College effective 1st September 2015:-

Mr Rodney Rey (Curriculum Development)

Mrs Rhona Richardson-Roydon (Industry/NGO)

Mrs Lana Horsford-Harrigan (Education Planning and Management)

Mrs Bernice Critchlow-Earle (Education Management at tertiary level)

Mr Kenneth Porter (Law)

Mr Vanburn Brooks (Business and Project Management)

Mrs Amelia Vanterpool-Kubisch (Industry)

Mr Rohan Petty (NGO - National Youth Ambassador Corp)

Professor Delroy Loudon (President – Ex Officio Member)

- (iii) agreed that Mr Rodney Rey should serve as Chairperson and Mrs Rhona Richardson-Roydon as the Deputy Chairperson;

- (iv) agreed that the Board of Governors should continue to be remunerated at the following monthly rates, which have already been provided for in the subvention given to the Anguilla Community College:-

Chairperson	\$1,800.00
Deputy Chairperson	\$1,650.00
Member	\$1,500.00

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; CEO

EX MIN 15/509

EX MEM 15/293 FILLING OF POST OF EXECUTIVE SECRETARY IN THE DEPARTMENT OF YOUTH AND CULTURE

Parliamentary Secretary remained in attendance.

Council:-

- (i) noted that a Certified Teacher in the Department of Education had sought a transfer within the Anguilla Public Service for medical reasons;
- (ii) noted that the Department of Youth and Culture had an unfilled position of Executive Secretary, which was in the same salary scale as a Certified Teacher;
- (iii) additionally noted that the post, though authorised, had not been budgeted for in the Department's 2015 budget. However with the Senior Programme Officer, Culture proceeding on study leave, funds would be available to cover the costs of approximately EC\$20,020.00; and
- (iii) approved the filling of the post of Executive Secretary at the Department of Youth and Culture.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELSYC; PS, PA; PS, FIN; PS, EDICTLP; BD; ACC GEN; CEO

EX MIN 15/510

EX MEM 15/294 EXEMPTION FROM THE WORK PERMIT REQUIREMENT

Parliamentary Secretary remained in attendance. Mrs Aunika Webster-Lake, Labour Commissioner joined the Meeting.

Council agreed that the following persons should be exempted from the requirement of a work permit in accordance with Section 3 (g) of the Control of Employment Act:-

- 1) Ms. Nichola MacDonald - National of Barbados, who is employed as a Dance Instructor with the non-profit organization, From Within Dance. Ms. MacDonald is in her second year with the organization.
- 2) Mrs Susan Edwards-Reid - National of Jamaica, who is employed as a Dance Instructor with the non-profit organization, Klassique Academy of Dance and Performing Arts Anguilla.
- 3) Ms. Regiscia Graham - National of Dominica, who has been residing in Anguilla since 2005. Ms. Graham attended the Valley Primary School and later the Albena Lake-Hodge Comprehensive School. She is to be employed as an Administrative Assistant at Professional Digital Services.
- 4) Ms. Sherika Johnson - National of Jamaica, who has been living in Anguilla since 2003. Ms. Johnson attended the Albena Lake-Hodge Comprehensive School from October 2003 to July 2007. Ms. Johnson was previously employed at the Anguilla Air and Seaports Authority. She has been offered a job at DIGICEL (Anguilla) as a Corporate Sales Agent .
- 5) Ms. Natalie B. Hawkins - Ms. Hawkins has been living in Anguilla since 1999. She attended the Island Harbour Primary School from 25 June 1999 and subsequently the Albena Lake-Hodge Comprehensive School from 2001-2006. Ms. Hawkins works with her mother, Ms. Maria Hawkins at Arawak Beach Inn, Island Harbour as

- an Inn Assistant.
- 6) Mr Glenn Fordyce - Native of Guyana, who is employed by Anguilla Air Services as the Chief Engineer.
- 7) Ms. Bernadette S. Lyon - Ms. Lyon has been visiting Anguilla regularly since January 2010. She volunteers with a Christian and Bible-based mission focused on helping more than 20 Anguillians with Christian counselling in English and Spanish, free of charge, with her Church, the Anguilla Jehovah's Witness Congregation.
- 8) Ms. Paige Tavernier - National of Dominica, who has been residing in Anguilla for the past eleven (11) years. Ms. Tavernier attended the Alben Lake-Hodge Comprehensive School from September 2009 to December 2014. She has been offered temporary employment at the Anguilla Tennis Academy as a Front Desk Administrator.
- 9) Mr Gary Moving - National of St. Christopher and Nevis. Mr Moving has been engaged by the National Bank of Anguilla Ltd. as a Consultant Accountant during the period 2nd December 2013 to 31st May 2015. Based on the continued needs of the Bank, a request was made to extend Mr Moving's consultancy for the period 1st June to 31st August 2015.
- 10) Mr Reynold Bailey - National of St. Vincent and the Grenadines. Mr Bailey has been engaged by the National Bank of Anguilla Ltd. as a Consultant

Accountant during the period 9th October 2013 to 8th July 2015. Based on the continued needs of the Bank, a request was made to extend Mr Bailey's consultancy for the period 9th July to 8th October 2015.

Council noted the proposed criteria for Work Permit Exemptions and agreed that a comprehensive paper should be submitted to Executive Council in due course for consideration.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, IMM; LAB COM; CIO

EX MIN 15/511

EX MEM 15/295 ANGUILLA POLICE (AMENDMENT) ACT, 2015

Parliamentary Secretary remained in attendance.

Council:-

- (i) agreed the Bill for the Anguilla Police (Amendment) Act, 2015 as amended;
- (ii) agreed that the Bill should be posted on the GoA website, with a press release inviting public consultation;
- (iii) agreed that the Bill should be gazetted; and
- (iv) agreed that the Bill should be placed on the Agenda for the Meeting of the House of Assembly on 22nd September 2015 for its first reading.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: HON AG; CLERK, HOA

ORAL MENTION

EX MIN 15/512

OVERSEAS TRAVEL

Parliamentary Secretary remained in attendance.

The Hon Chief Minister/Minister of Finance informed Council that he would be off island from Wednesday 16th September to Saturday 19th September 2015 to attend a Caribbean Council of Ministers Postal Affairs Meeting in the BVI.

The Honourable Chief Minister advised that the Honourable Minister of Health and Social Development, Mr Evans McNiel Rogers, would act as Chief Minister in his absence.

Action: EXCO MEMBERS

EX MIN 15/513

REVIEWING AND IMPROVING THE PROCUREMENT SYSTEM

Parliamentary Secretary remained in attendance.

Council agreed that a meeting should be arranged with GoA Ministers, Permanent Secretaries, Attorney General’s Chambers, Chairman, Procurement Board and the Chief Procurement Officer on Monday 21st September 2015 at 1:30 pm in the Executive Council’s Chambers to discuss the procurement system and how it could be improved.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: MINS OF GOV’T; PERM SECS; HON AG; CHAIR, PB; CPO

EX MIN 15/515

MEETING OF EXECUTIVE COUNCIL

Parliamentary Secretary remained in attendance.

Council agreed that there would be no regular meeting of Executive Council on Thursday 17th September 2015 and that the next Meeting of Executive Council would be held on Monday 21st September at 9:00 am.

Action: EXCO MEMBERS
