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**MINUTES OF THE 13<sup>TH</sup> MEETING OF THE ELEVENTH ANGUILLA**  
**EXECUTIVE COUNCIL HELD ON THURSDAY 23<sup>RD</sup> JULY 2015**

- PRESENT: Her Excellency the Governor, Ms Christina Scott
- The Honourable Victor Banks, Chief Minister and Minister of Finance,  
Economic Development, Commerce, Lands & Physical Planning and Tourism
- The Honourable Deputy Governor, Mr Stanley Reid
- The Honourable Cora Richardson-Hodge, Minister of Home Affairs, Immigration,  
Labour, Environment, Human Rights, Gender Affairs, Constitutional Affairs and  
Information and Broadcasting
- The Honourable Curtis Richardson, Minister of Infrastructure, Communications,  
Utilities, Housing, Agriculture and Fisheries and Information Technology
- The Honourable Attorney General, Mr Rupert Jones
- Mrs Sonia Brooks, Acting Clerk to Executive Council
- IN ATTENDANCE: Hon Cardigan Connor, Parliamentary Secretary  
Captain Paul B Minter, Commanding Officer of RFA Lyme Bay  
Mr Patrick Brown, Defence Attaché based in Kingston Jamaica, RFA Lyme Bay  
Mr Josh Copsey, Cadet, RFA Lyme Bay
- ABSENT: The Honourable Evans Rogers, Minister of Health and Social Development

EX MIN 15/428 **CONFIRMATION OF THE MINUTES**

Hon Cardigan Connor, Parliamentary Secretary joined the Meeting.

Council confirmed the Minutes of the 12<sup>th</sup> Meeting held on Thursday 16<sup>th</sup> July 2015.

**MATTERS ARISING FROM THE MINUTES**

EX MIN 15/429 None

EX MIN 15/430

**EX MEM 15/237 PROPOSED INVESTMENT BUSINESS ACT**

Parliamentary Secretary remained in attendance.

Council agreed that the paper should be deferred and that the Director of Financial Services should be invited to Executive Council to present in more detail.

Action: PS, FIN

EX MIN 15/431

**EX MEM 15/238 RECOMMENDATIONS IN THE 2015 ELECTION REPORTS**

Parliamentary Secretary remained in attendance.

Council:

- (a) noted the recommendations contained in the reports of the Supervisor of Elections and the Election Observer Mission;
- (b) agreed to the establishment of a Constitutional and Electoral Reform Committee to review both sets of recommendations, make recommendations generally with respect to Constitutional and Electoral Reform and to implement the necessary work;
- (c) noted that the work should be done in step with the separate work already being undertaken in relation to electoral reform.

Action: HON MIN HA; SOE/PS MHA; HON DG

EX MIN 15/432

**EX MEM 15/239 PAYMENT OF DEFERRED SALARY – MR X**

*[note on publication: name redacted to protect personal health information]*

Parliamentary Secretary remained in attendance.

Council agreed that Mr. X, a non-established/wage employee, should be paid his deferred salary of EC\$13,979.66 to assist him with costs associated with his medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; DIR SPORTS

EX MIN 15/433

**EX MEM 15/240 PAYMENT OF DEFERRED SALARY – MS Y**

*[note on publication: name redacted to protect personal health information]*

Parliamentary Secretary remained in attendance.

Council agreed that Ms. Y, employed in the Anguilla Public Service, should be paid her deferred salary of EC\$13,171.97 to assist her with costs associated with her medical condition.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; ACC GEN; COC

EX MIN 15/434

**EX MEM 15/241 FILLING OF VACANT POSITION – SENIOR CLERICAL OFFICER PUBLIC ADMINISTRATION**

Parliamentary Secretary remained in attendance.

Council:-

- (i) approved the proposal for the filling of the position of Senior Clerical Officer, Public Administration as of August 1, 2015;
- (ii) noted that the support of all Permanent Secretaries for the filling of the position was sought and all responded positively.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, PA; PS, FIN; PS, EDICTLP; BD

EX MIN 15/435

**EX MEM 15/242 PAYMENT TO OUTGOING PRINCIPAL OF ALHCS**

Parliamentary Secretary remained in attendance.

Council noted the intention for the Principal of the ALHCS to proceed on retirement as of 1<sup>st</sup> October 2015. Council agreed that the outgoing Principal be paid for the period 1<sup>st</sup> October 2015 to 30<sup>th</sup> November 2015, the difference between her pension and the salary she would have earned if she had remained in post for that period, to ensure that the outgoing Principal is not financially disadvantaged.

Action: PS, ELSYC; PS, FIN; PS, EDICTLP; PS, PA

EX MIN 15/436

**EX MEM 15/243 NEW TEACHING POSITIONS AT THE ALHCS**

Parliamentary Secretary remained in attendance.

Council:-

- (a) approved the creation and filling of the new positions below as these are necessitated by the expansion of the CAPE subject offerings and to improve provision for the delivery of 6th Form programmes.

<b>Subject Areas</b>	<b>No of Teachers</b>	<b>Justification</b>
Mathematics	1	<ol style="list-style-type: none"> <li>1. The ALHCS will be offering the newly introduced Integrated Mathematics programme which has now been made compulsory at CAPE level for the award of the CAPE Associate Degree.</li> <li>2. The TVET Coordinator who currently teaches Mathematics to students in technical 6 can no longer be timetabled to assist, so that she can focus mainly on her duties as TVET Coordinator.</li> </ol>
Law and English	1	<ol style="list-style-type: none"> <li>1. Presently CAPE Law is taught by a substitute teacher who is a retired lawyer and who currently teaches one unit to both 6A and 6B students. This unfortunately creates a series of clashes since 6A and 6B have different time tables. To alleviate the problem there is a need to have different groups pursuing different Units. Given the current arrangement and to ensure continuity, it is also prudent to have someone else involved in the programme. This person can also assist with teaching English.</li> <li>2. With the introduction of Performing Arts and Tourism Studies at CAPE, teachers who specialize in these subject areas, but currently assist with teaching English, can no longer be scheduled to teach English.</li> </ol>
Digital Media	1 full time rather than part time	<ol style="list-style-type: none"> <li>1. Digital Media was introduced in Form 6 in 2014 and was taught by a part time substitute teacher. This year students in 6A will be taking the Unit 2 Course for this subject, which will double the number of Digital Media classes for Form 6. A full time position will also allow for this teacher to teach IT to students in Technical 6.</li> </ol>

(b) noted that the Permanent Secretaries supported this recommendation.

Council authorised the issue of the action sheet before confirmation of the Minutes.

Action: PS, ELYSC; PS, FIN; PS, EDICTLP; PS, PA; BD

EX MIN 15/437

**EX MEM 15/244 FILLING FIVE VACANT POSTS IN THE IMMIGRATION DEPARTMENT**

Parliamentary Secretary remained in attendance.

Council:-

(i) approved the filling of five (5) vacant positions below in the Immigration Department.

- (a) One (1) Deputy Chief Immigration Officer (Operations),
  - (b) One (1) Executive Secretary and
  - (c) Three (3) Immigration Officers I.
- (ii) noted that the five (5) vacant positions have already been included in the 2015 Recurrent Estimates for the Immigration Department. There would be no need to increase Personal Emoluments in filling these vacant positions.
- (iii) noted that the majority of Permanent Secretaries have considered this matter, and supported the recommendation.

Action: CIO; PS, MHA; PS, PA; PS, FIN; PS, EDICTLP; BD

### **ORAL MENTION**

EX MIN 15/439

#### **DRIVER FOR THE CHIEF MINISTER**

Parliamentary Secretary remained in attendance.

The Hon Chief Minister informed Council that effective 1 August 2015 Cornelius Anthony Morton will be retained as his fulltime driver/orderly and requests that the necessary arrangements be made with the cooperation of the appropriate agencies and officers to facilitate this.

Action: PS, FIN; PS, EDICTLP; BD; HON CM; COP; ACC GEN

EX MIN 15/441

#### **MEETING OF EXECUTIVE COUNCIL**

Parliamentary Secretary remained in attendance.

Council agreed that the regular meeting of Executive Council should be held on Thursday 30 July 2015 at 3 pm.

Action: EXCO MEMBERS

EX MIN 15/442

#### **OVERSEAS TRAVEL**

Parliamentary Secretary remained in attendance.

The Hon Minister of Home Affairs informed Council that she will be off Island on 23 – 30 July to attend an Annual Conference of Commonwealth Parliamentary Association in Tortola.

Action: EXCO MEMBERS

EX MIN 15/443

**RFA LYME BAY**

Parliamentary Secretary remained in attendance.

Captain Paul B Minter, Commanding Officer of RFA Lyme Bay, Mr Patrick Brown, Defence Attaché based in Kingston Jamaica, Lyme Bay and Mr Josh Copey, Cadet, RFA Lyme Bay joined the meeting.

Mr Josh Copey, Cadet made a brief presentation to Council on the capability and limitations of RFA Lyme Bay. Executive Council thanked Mr Copey for his presentation.

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