



GOVERNMENT OF ANGUILLA

MINISTRY OF INFRASTRUCTURE, COMMUNICATIONS, UTILITIES, HOUSING, AGRICULTURE, & FISHERIES

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Job Description – Infrastructure Adviser

1. Context

Anguilla is a British Overseas Territory in the North Eastern Caribbean. It comprises a small main island and several offshore islets. The main pillars of Anguilla's economy are luxury tourism, financial services, fishing, construction and public services

Anguilla is currently facing significant economic and financial constraints which has led to significant underinvestment in its national infrastructure. However, Infrastructure is critical to the promotion of balanced and strategic economic development and to unlocking strategic and niche economic opportunities for Anguilla. Infrastructure development is also critical to the addressing the socio-economic needs of Anguilla and to the promotion of private sector led job creation and financial stability.

It is therefore important for Anguilla with the financial and technical assistance of external partners to embark on a major strategic infrastructure development programme that will open economic opportunities and bring financial stability to a stressed economy.

2. Job purpose

To manage the administration and delivery of infrastructure projects in Anguilla in receipt of UK funding support.

3. Roles and responsibilities

The Foreign and Commonwealth Office (FCO) and the Government of Anguilla (GoA) are looking to hire an Infrastructure Adviser. The Infrastructure Adviser will be based in the Ministry of Infrastructure, Communications, Utilities, Housing, Agriculture, Fisheries and Information Technology (MICUHAFIT).

Key areas the role Infrastructure Adviser will include but not limited to:

3.1. Support to the Government of Anguilla and where necessary statutory authorities of the Government of Anguilla in the effective delivery of infrastructure projects in receipt of UK support in Anguilla. This may include:

3.1.1. Transportation Projects

- Road Bay jetty improvements – working with the AASPA, the GoA, and other consultants to scope, procure and implement the second phase of an ongoing project to improve Anguilla’s main goods jetty at Road Bay;
- Blowing Point ferry terminal – working with the AASPA and the GoA to scope, procure and implement a project to improve the ferry terminal at Blowing Point;
- Airport Redevelopment Project business case development and master planning – [act as Project Liaison] delivering the recommendations contained in Infrastructure UK’s report¹ including procuring expert technical advice to develop a business case for an extension to Clayton J. Lloyd International Airport, Anguilla.
- Ground transportation - working with the GoA to scope, procure and implement the projects that will improve the road infrastructure, safety and densification of the road network in Anguilla;

3.1.2. Social Infrastructure

- Improvements revitalisation of health facilities - working with the HAA and the GoA to identify, scope, procure and implement a project to improve health infrastructure in Anguilla
- Higher Education, Secondary and Primary Schools and Sports Infrastructure - working with the GoA to identify, scope, procure and implement projects to improve the social infrastructure in Anguilla

3.1.3. Utilities, Energy and Climate Change

- Working with the GoA in support of a resilient and sustainable energy network in Anguilla including Smart Grid development
- Working with the WCA and the GoA to the scoping design, development and implementation of Water, Drainage and Sanitation systems to ensure a more reliable water supply and protection of the natural environment from effluent,

3.2. Coordinate development of a long term national infrastructure plan [as envisaged by IUK report] – ensuring this is closely aligned with the GoA’s development of an overarching national economic development plan and update of Anguilla’s Tourism Master Plan;

¹ <http://www.gov.ai/documents/Anguilla%20Airport%20Project%20-%20UK%20Report%20Final.pdf>

- 3.3. Improve performance on infrastructure projects by providing input into programmes to strengthen project-related skills, with project communication, project management and engineering skills
- 3.4. Assist with the strengthening of project controls and monitoring in government and statutory bodies including standardisation of and automated reporting to monitor the progress of projects and team performance
- 3.5. Play a lead role alongside the MICUHAFIT in developing a communication strategy and public consultation for all [UK supported] infrastructure projects;
- 3.6. Develop a plan for the building of capacity and institutional strengthening support for the staff of the GoA and statutory bodies working on infrastructure issues including the design, development, implementation and maintenance issues;
- 3.7. Managing all aspects of the [HMG-required] administration of UK Government funding for infrastructure projects in Anguilla, supported by the FCO Overseas Territories Directorate (OTD);
- 3.8. Supporting the GoA and the Governor's Office in the effective delivery of capacity building and smaller UK project spend, primarily in the area of criminal justice (principally support to Attorney General's Chambers and the Royal Anguilla Police Force);
- 3.9. Providing assurance to UK Ministers on infrastructure and programme spend in Anguilla through OTD and by ensuring all UKG capital and large programme funds are disbursed and procured to a standard consistent and acceptable to both the GoA and the UKG standards.

4. Logistics:

- 4.1. The infrastructure adviser will be assigned to the MICUHAFIT in the Government of Anguilla. They will work closely with all Ministries in the GoA, as well as with the Governor's Office and the Overseas Territories Directorate, in the FCO.
- 4.2. The infrastructure adviser will report to PS MICUHAFIT, [and will provide (through PS MICUHAFIT) quarterly reports to the FCO/Governor and Executive Council against the delivery of milestones set out in the GoA-UKG MOU covering the appointment.
- 4.3. The GoA will agree to support the Infrastructure Advisor achieve delivery of the agreed Terms of Reference and Infrastructure projects including making available administrative and logistical support, as per the Infrastructure UK report.

5. Candidates will be required to demonstrate:

- 5.1. Proven track record in the delivery and management of large transport and/or infrastructure projects, acquired through a senior position in a recognised major international infrastructure consultancy, engineering company or in a public sector body;
- 5.2. Applying standard project management approaches to the specific requirements of particular projects;
- 5.3. Post-graduate qualifications in a related field such as engineering or infrastructure development;
- 5.4. Experience of UK green book or equivalent government procurement processes, or demonstrable experience in successfully bidding for, steering or overseeing delivery of complex transport and/or infrastructure projects in an equivalent jurisdiction;
- 5.5. Sound financial management skills together with a proven track record in managing resources and delivery within budgets within set timeframes;
- 5.6. The ability to manage and influence senior stakeholders to support FCO and GoA objectives and drive value for money;
- 5.7. Ability to establish strong productive relationships with a wide range of stakeholders in both the public and private sectors;
- 5.8. Experience of infrastructure delivery in the Caribbean desirable, but not essential.