

CONFIDENTIAL

THIS DOCUMENT IS THE PROPERTY
OF THE GOVERNMENT OF ANGUILLA

Copy No.

**MINUTES OF THE SPECIAL MEETING OF THE TWELFTH ANGUILLA
EXECUTIVE COUNCIL HELD ON TUESDAY 23RD APRIL 2024 AT 12.15 PM**

- PRESENT: Her Excellency the Governor, Ms Julia Crouch
- The Honourable Premier and Minister for Finance, Economic Development & Investment and Health, Dr Ellis Webster
- The Honourable Deputy Governor, Mr Perin Bradley
- The Honourable Minister for Social Development, Cultural Affairs, Youth Affairs, Gender Affairs, Education and Library Services,
Ms Dee-Ann Kentish-Rogers
- The Honourable Minister for Home Affairs, Immigration, Labour, Human Rights, Constitutional Affairs, Information and Broadcasting, Lands and Physical Planning, Mr Kenneth Hodge
- The Honourable Minister for Infrastructure, Communications, Utilities, Housing and Tourism, Mr Haydn Hughes
- The Honourable Attorney General, Mr Dwight Horsford
- Clerk to Executive Council, Ms Dumisa Webster
- ABSENT: The Honourable Minister of Sustainability, Innovation and Environment, Mrs Quincia Gumbs-Marie
- IN ATTENDANCE: The Honourable Parliamentary Secretary, Mr Merrick Richardson
Financial Advisor, Mr. Evarist Mwesigye
Orlando Ames-Lewis, Head of the Governor's Office

EX MIN 24/096

Ex Memo 24/64 Creation of Positions- Department of Health Services and Department of Water Services

Parliamentary Secretary, Financial Adviser and The Head of the Governor's Office remained.

Mrs. Jacqueline Bryan-Niles, PS, Health (Acting) joined the meeting.

PS, Health (Acting) briefed Council. The Department of Health Services Act and The Department of Water Services Act were passed in the House of Assembly on 26th March 2024, with a commencement date of 1st April 2024. Within this Act, the Health Services Commissioner will be responsible for providing technical advice and guidance to the Ministry and will be supported by the Deputy Health Services Commissioner. These positions are statutory positions.

The Department of Water Services Act makes reference to the Chief Water Engineer who will be responsible for controlling, managing and supervising all watercourses and waterworks and providing, as far as possible, adequate water supply for customers in accordance with this Act. The Honourable Deputy Governor noted that the current job description for the position of Chief Water Engineer details this job holder to execute the business functions of the Department as well as the technical engineering related functions. The Honourable Deputy Governor recommended that the job holder for this position should have extensive knowledge and skills as it relates to the business function of the Department, as opposed to the technical function, as they will be supported by a team of engineers. Therefore, a change in job title and job description was recommended.

Council:

- 1) Agreed to change the job title of "Chief Water Engineer" to "Director of Water Services" and a change in job description to reflect such.
- 2) Instructed the Honourable Attorney General to make amendments to the Department of Water Services Act to facilitate (1) above.
- 3) Approved the creation and budgetary allocations for the following positions:

1. Health Services Commissioner
2. Deputy Health Services Commissioner
3. Director of Water Services

Council authorized issue of the action sheet before confirmation of the minutes.

ACTION: PS, HEALTH (ACTING), PS, MICUH&T, HON MIN, MICUH&T, PS, PUBLIC ADMIN; HON PREM, HON AG, HON DG.

EX MIN 24/097

Ex Memo 24/66 Approval of Salary Scale for Technical and Contractual Workers- Department of Health Services Technical and Contractual Workers

Parliamentary Secretary, Financial Adviser and The Head of the Governor's Office remained.

Ps, Health (Acting) briefed Council. The Anguilla Health Authority staff salary scales were divided into (a) administrative and (b) technical i.e. doctors, pharmacists etc. Technical workers were subdivided between those employed by the Health Authority and contractual/locum workers who were on separate pay scales. In creating the Department of Health Services, the intention was not to place any staff in a worse position. Revision of the administrative staff is to be aligned with the GoA established pay structure. Technical staff are to be paid at the Health Authority rates carried across to the GoA. Executive Council are asked to consider and approve the implementation of the former Health Authority's pay structure to allow for the effective payment of salaries from April 2024 thereafter until the comprehensive revised budget exercise is completed and implemented.

Council:

- 1) Approved the salary structure for the technical and contractual workers who are incorporated into Department of Health Services from the former Anguilla Health Authority to ensure that Government is legally paying employees accordingly.

Council authorized the issue of the action sheet before confirmation of the minutes.

ACTION: PS, HEALTH (ACTING); PS, PUBLIC ADMIN; HON PREM,
HON DG.
